



## **Greater Rochester International Airport**

Monroe County, New York

**Maggie Brooks**  
*County Executive*

**Michael A. Giardino**  
*Director of Aviation*

### **Urgent Action Required**

All ROC ID holders must bring the attached form filled out with 2 forms of govt I9 approved ID and brought to AIRCOM within the next **30** days.

#### **Items that are required to remain compliant**

- 1) The "new" Updated Airport Identification Card form.  
The form must be fully filled out with a current Signatory Authority signature.
- 2) 2 Forms of government I9 approved ID media to be copied.  
Refer to the attached I9 accepted ID form. (Airport ROC ID **does not** count )

#### Things to Know:

All ROC ID holders must have taken or had a SIDA refresher since 2011.  
All Future renewals will require a SIDA refresher course from AIRCOM.  
SIDA classes are given on Wednesday s at 1030am at AIRCOM.  
All ROC Signatory Authorities "Company Security contacts" must possess a current ROC Airport ID and take a SIDA refresher annually.

**Those that are found to be not in compliance after the 30 day dead line will be voided.**

Any questions feel free to call me at 753-7057

Michael J. Hunzek  
Airport Security Coordinator